

Full Opening of Schools Covid-19 Risk Assessment v007

Table of Amendments 10/11/2020

The amendments are highlighted on the RA in **dark yellow**.

| Date | Section | Page | Amendment |
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| 30/07/2020 | 1.1 | 2 | Added: a) Ensure that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 10 days. |
| 30/07/2020 | 1.1 | 2 | Change: b) must self-isolate for at least 10 days. |
| 30/07/2020 | 4a) | 6 | Removed: By the end of the summer term, Public Health England will publish revised guidance for cleaning non-healthcare settings to advice on general cleaning required in addition to the current advice on COVID-19: cleaning of non-healthcare settings guidance This guidance was updated 15/07/2020. |
| 30/07/2020 | 5.8 | 11 | Change: re-ordered lettering so it is in alphabetical order. |
| 30/07/2020 | 5.8c) | 11 | Added: See Annex B of the full opening guidance for more information regarding pupils with EHCPs; |
| 30/07/2020 | 5.8f) | 12 | Change to f): Maintain and share established Covid-19 distancing and hygiene procedures for contractors, visitors, catering staff and deliveries, as well as cleaning staff on site who may be working throughout the school and across different groups, arranging for them to come out of school hours where possible and ensuring a record is kept of who has been on site; |
| 30/07/2020 | 5.8m) | 13 | Added: Engage with local immunisation providers to provide immunisation programmes on site, ensuring these will be delivered in keeping with the school's control measures. |
| 30/07/2020 | 7a) | 13 | Change: Version 2 of PHE NW Test and Trace resource embedded. |
| 30/07/2020 | 7d) | 14 | Change: d) If the result is positive , they must follow the stay at home guidance for households with possible or confirmed Coronavirus (Covid-19) and must continue to self-isolate for at least 10 days from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste |
| 30/07/2020 | 8 | 14 | Added: d) A template letter will be provided to schools, on the advice of the health protection team, to send to parents and staff if needed. |
| 30/07/2020 | 8 | 15 | Added: f) If a test delivers a negative result, the person must remain in isolation for the remainder of the 14-day isolation period. |
| 30/07/2020 | 8 | 15 | Added: g) If a test result is positive, the person should inform the setting immediately, and must isolate for at least 10 days from the onset of their symptoms (which could mean the self-isolation ends before or after the original 14-day isolation period). Their household should |

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| | | | self-isolate for at least 14 days from when the symptomatic person first had symptoms, following ‘stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection’ |
| 30/07/2020 | 14e) | 20 | Change: The LA has produce a risk assessment from this document. Please contact julie.hemingway@blackburn.gov.uk for a copy. |
| 27/08/2020 | 1.2o) | 4 | Added: o) In exceptional circumstances , where the parent/carer is unable to collect the child,, and the school needs to take responsibility for transporting the child home, they should use: <ul style="list-style-type: none"> • A vehicle with a bulkhead; • The driver and passenger should be 2m apart; • The driver should wear PPE and the passenger should wear a fluid resistant surgical facemask if old enough to do so. |
| | 3.1 | 5 | Removed: a) Public Health England does not (based on current evidence) recommend the use of face coverings in schools as pupils and staff are mixing in consistent groups, and because misuse may inadvertently increase the risk of transmission. |
| | 3.1a) | 5 | Changed: a) Face coverings must be worn by pupils (over the age of 11) and staff who come to school by public transport (unless they are exempt); |
| | 3.1b) | 5 | Changed: b) Face coverings should be worn by pupils (over the age of 11) who come to school on dedicated school transport where they are mixing outside of their bubble (unless they are exempt); |
| | 3.1c) | 5 | Added: c) Pupils in Year 7 and above, and staff in all secondary schools , including where there is a sixth form, should continue to wear their face covering (unless exempt) at all times while moving around the school building and in communal areas. On arrival at their classroom, they should sanitise their hands, remove their face covering and store in a plastic bag and sanitise their hands again. Follow the link for instructions to staff, children and young people on how to put on, remove, store and dispose of face coverings Consider having a stock of plastic bags available for any pupil who does not have a one with them for their face covering. National guidance for Face Coverings in Education is here |
| | 3.1d) | 5 | Changed: d) The expectations regarding the wearing, and the process for removing.... |
| | 3.1e) | 5 | Changed: e) Pupils and staff arriving at primary school wearing a face covering.... |
| | 3.2e) | 6 | Changed: e) If teachers cannot maintain 2m social distancing, for example in 1:1 teaching, the teacher should wear a face covering and consider the use of a visor. In the case of 1:1 teaching the child should also wear a face covering if in secondary school |
| | 5.1a) | 8 | Changed: a) Staff can operate across classes to deliver the |

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| | | timetable, but they should stay at the front of the class and maintain a distance of 2m from pupils and colleagues. Face coverings should be worn where this is not possible; |
| 5.1b) | 8 | Changed: b) Where volunteers are used to support the work of the school, Mixing of them across groups should be kept to a minimum, and they should remain 2 metres from pupils and staff. They should wear face coverings where this is not possible; |
| 5.3h) | 9 | Added: If the school is in a ward with additional restrictions, remove soft toys and furnishings. |
| 5.7 | 11 | Removed: Last sentence in first paragraph: The government is currently evaluating this position and will set out next steps shortly. |
| 5.7 | 11 | Changed: a) Please refer to new guidance on Transport to School published on August 11 th 2020. Schools who commission or provide their own transport to school should use this guidance to inform their Travel to School RA. All schools should use the guidance to share information with parents/carers and pupils who will use public or dedicated school transport from the start of the Autumn Term 2020. |
| 5.9 | 13 | Added: 5.9 Supervised Tooth brushing Programmes These programmes can resume from the start of the autumn term. New guidance was issued on August 13 th 2020. Please follow this link to the guidance from which a separate risk assessment should be developed. |
| 7 | 14 | Removed: a) Embedded PHE NW Track and Trace resource for schools document. Updated to read Please monitor the HT bulletin/Services for Schools website for the most up to date version. |
| 8a) | 15 | Added: 0344 225 0562, option 3. |
| 10.1 | 16 | Added: See Section 5.7a) DFE has published Transport to School guidance which schools should use if they provide or commission their own transport; or use when working with the LA and transport providers when ensuring the transport needs of the pupils are met. |
| 11.1a) | 17 | Change: From 1 st August 2020, the shielding measure is being 'Paused' by the Government nationally however due to the current rates of infection within Blackburn with Darwen Borough this date has been moved to 7 th September 2020 initially and is subject to review. Any children on the shielding patient list should continue to be provided with a programme of remote learning |
| 11.1b) | 17 | Change: Schools must work with the LA to be aware of any changes in local infection rates which could lead to local changes in shielding advice |
| 11.1c) | 17 | Added: Parents/carers with children under the care of a specialist my need to take advice from them before returning to school after the 7 th September if full shielding is lifted in BwD; |

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| | 11.2 | 18 | Updated: From the 1st August 2020, the shielding measure is being 'Paused' by the Government nationally however due to the current rates of infection within Blackburn with Darwen Borough this date has been moved to 7 th September 2020 initially and is subject to review. |
| | 11.2c) | 18 | Updated: From the 7 th September, those Staff in the most at risk categories and were shielding may be able to return to the work place if full shielding measures are lifted within BwD. It is important that all staff are properly risk assessed before returning to work. It is also strongly advised that where possible, deployment options are discussed with this group of staff to enable remote working. |
| 25/09/2020 | Introduction | 1 | Added: This risk assessment should be used in conjunction with the PHE NW Resource booklet for schools. This document details procedures for dealing with suspected and confirmed cases of Covid-19 in schools and is updated regularly. Please check the Head Teacher's bulletin for updates. |
| | Section1 (left hand column) | 3 | Added: Definition of what PPE is and under what circumstances it should be worn. Please see RA for details. |
| | 1.1d) | 3 | Added: d) Where a family or member of staff is having difficulty accessing a test, schools may support by providing them with a test from the test kits issued directly to schools from central government – guidance is available here |
| | 1.2g) | 3 | Added: The bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. |
| | 1.2i) | 4 | Change: Staff/other pupils who have had contact with the symptomatic pupil must wash their hands thoroughly for 20 seconds |
| | 1.2l) | 4 | Changed: Once the pupil has left the premises, thoroughly disinfect/clean all surfaces and contact points they came into contact with (including the bathroom if used). See PHE guidance for more details. |
| | 3.1e) | 6 | Removed from first sentence: "and staff" |
| | 3.1g) | 6 | Added: Staff in both primary and secondary schools are advised to wear cloth face coverings (unless exempt) in situations outside of the classroom where 2m social distancing cannot be maintained, for example, in corridors, communal areas, staff rooms and meetings. The same process for removal should be followed as for pupils in 3.1c) and 3.1e). |
| | 3.2e) | 7 | Changed: In line with national recommendations staff are not required to wear a face covering in the class room even when social distancing is not possible. Where schools or staff would prefer that face coverings are worn during 1:1 work in class, a face covering in conjunction |

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| | | | with a visor rather than a visor alone is recommended. This is not a substitute for social distancing; |
| | 5.4 | 10 | Changed: 5.4 Music, Dance and Drama Lessons This section has been revised, see RA for details. |
| | 5.5i) | 11 | Added: External coaches, instructors etc. should maintain 2m social distance at all times where possible; |
| | 7a) | 15 | Change: Schools must ensure they understand the procedures they must follow in the PHE NW Resource Pack for Schools. |
| | 7e) | 15 | Added: Schools should be familiar with and implement the NHS COVID-19 app in schools and further education colleges guidance . |
| | 8 | 15 | Section has been revised, now reads: Follow the procedures outlined in the PHE NW Resource Pack for Schools. This is updated regularly – updates are posted on the HT bulletin. |
| | 9 | 16 | Section has been revised, now reads: Contact the LA and local HPT (See PHE NW Resource pack for contact details) to help with large or complex outbreaks with 5 or more cases across 2 or more bubbles, i.e. 5 new cases or 5 in the last 14 days. They will also advise regarding all special needs and residential/boardings schools related cases |
| | 11.1a) | 17 | Change: From 1 st August 2020, the shielding measure was 'Paused' by the Government nationally however due to the current rates of infection within Blackburn with Darwen Borough this date is subject to change. Head teachers must monitor the bulletin and follow local instructions regarding shielding. Any children on the shielding patient list should continue to be provided with a programme of remote learning. Current national shielding guidance is here ; |
| | 11.2) | 18 | Change: From 1 st August 2020, the shielding measure was 'Paused' by the Government nationally however due to the current rates of infection within Blackburn with Darwen Borough this date is subject to change. Head teachers must monitor the bulletin and follow local instructions regarding shielding. Current national shielding guidance is here ; |
| | 11.2a) | 18 | Link added: the BwD People Risk Assessment (Education) . |
| 10/11/2020 | System of Controls | 2 | Section revised, please see RA |
| | 3.1h) | 7 | Added: Where a face covering becomes damp, it should be replaced carefully. Once removed, reusable face coverings should be stored in a plastic bag. Single use face should be disposed of it in a residual waste bin. They must not be put in a recycling bin. |
| 10/11/2020 | 3.3 | 8 | New section: Ventilation - ensuring a supply of fresh air. Please delete the points which do not relate to the type of ventilation system in your setting. Further advice can be found in Health and Safety Executive guidance on air |

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| | | | conditioning and ventilation during the coronavirus outbreak and CIBSE coronavirus (COVID-19) advice , or from your H&S consultant. |
| | 3.4 | 8/9 | New section: Ventilation – temperature control Delete points which don't apply to your setting. |
| | 4l) | 10 | Added: Keep surfaces clutter free to facilitate regular cleaning |
| | 5.5e) | 12 | Added: Use large indoor spaces where using outdoor space is not possible and ensure good ventilation at all times; |
| | 5.5l) | 12 | Added: During the period of the national lockdown commencing November 5 th 2020, competition between schools should not take place |
| | 7 | 16 | Added link: Testing kits for schools can be ordered by following this link |
| | 7f) | 17 | Added: f) If a setting has premises on site that are within the scope of the Health Protection (Coronavirus, Collection of Contact Details and Related Requirements) Regulations 2020, as described in the current guidance for maintaining records of staff, customers and visitors to support NHS Test and Trace, then they are legally required to have a NHS QR poster for this space. See here for further details. |
| | 8a) | 17 | Added link: contact edresponseteam@blackburn.gov.uk |
| | 8b) | 17 | Added: Confirmed cases must be reported to the LA in a timely manner (i.e. on the day the result is received) via edresponseteam@blackburn.gov.uk |
| | 9a) & b) | 17 | Updated procedure: a) Follow procedures set out in the PHE NW Resource Booklet; b) Contact edresponseteam@blackburn.gov.uk |
| | 10.1b) | 18 | Change: Children should clean hands before boarding and again on disembarking |
| | 11.c) | 19 | Update: Anyone who has been classified as clinically extremely vulnerable (CEV) MUST NOT attend the school for the period of the new national restrictions from the 5th Nov – 2nd Dec. Employees and children falling into this category will have or will be receiving a letter notifying them of this. They must share this letter with the Head teacher to ensure appropriate action is taken. |
| 10/11/2020 | 11.1a) | 19 | Update: From 1 st August 2020, the shielding measure was 'Paused' by the Government nationally however due to the current rates of infection within Blackburn with Darwen Borough this date is subject to change. Head teachers must monitor the bulletin and follow local instructions regarding shielding. Children who are clinically extremely vulnerable, (and this had been confirmed by their GP/clinician) must not attend their educational setting and their school should make arrangements for remote learning. |
| | 11.2a) | 20 | Update: Anyone who has been classified as clinically |

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| | | | <p>extremely vulnerable (CEV) MUST NOT attend the school for the period of the new national restrictions from the 5th Nov – 2nd Dec. Employees falling into this category will have or will be receiving a letter notifying them of this. They must share this letter with the Head teacher to ensure appropriate action is taken. CEV employees must work from home, if they cannot work from home they must not attend the workplace for the period of restrictions.</p> |
| 11.2b | 20 | | <p>Added link: Contact health_safety@blackburn.gov.uk for the latest version.</p> |
| 11.2j) | 21 | | <p>Added: Where there are concerns about the mental wellbeing of those staff who are being advised to stay at home and we would recommend that you share the EAP support that is available to them through your school.</p> |
| 11.3a&b) | 21 | | <p>Section added: 11.3 Pregnant staff (classes as clinically vulnerable)</p> <p>a) Pregnant women over 28 weeks, should not be in the workplace and should work from home</p> <p>b) It is strongly recommended that women under 28 weeks carry out roles which enable them to work flexibly within their job/role in a position that allows them to maintain strict social distancing at all times. If this is not possible (e.g. because the worker is a teacher or a TA with a classroom role where strict social distancing is not possible, including small group work), it is advised that alternate roles/jobs should be sought or it is recommended that work should be sought that can be undertaken from home.</p> |
| 13h) | 23 | | <p>Added: Educational visits are exempt from restrictions at all national restrictions tiers and during the November 5th to December 2nd lockdown, but as this continues to be a dynamic situation, please monitor the HT bulletin for any changes</p> |