



Welcome to Turton & Edgworth C.E./Methodist Primary School



Turton & Edgworth



C.E.M.P.S.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

CONTENTS

Introduction.....	3
Mission statement and school aims.....	4
Staffing.....	5
Facilities and extra-curricular activities.....	6
The school curriculum.....	7
Attendance, the school day and holiday patterns.....	10
Pupil welfare.....	12
Admissions.....	15
Uniform.....	16
School Meals.....	17
Governing Board.....	18

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

TURTON & EDGORTH C.E./METHODIST PRIMARY SCHOOL.

Our school's vision

I came that they may have life and life in all its fullness. (John 10:10)

We will be a village school which provides an outstanding, rich and broad curriculum in our caring, Christian environment. We aspire for *all* to reach out to the wider community, and world, as they achieve their full potential academically, socially, culturally and spiritually.

Our school's mission

And now these three remain: faith, hope and love. But the greatest of these is love (Corinthians 13:13)

We celebrate *all* successes in our happy, inclusive and aspirational school. Our mission is underpinned by our Christian values: ***forgiveness, thankfulness*** and ***respect***. These values are overarched by ***love***.

Turton & Edgworth Church of England Methodist Primary School caters for children aged 4 - 11 years. It is voluntary controlled and has operated from this setting since 1973.

We deliver a well-researched curriculum with staff trained to high levels. Staff work together as a team to drive school improvement forward.



We aim to develop each child, enabling them to reach their full potential. We work hard to ensure that the children feel good about themselves and through our caring approach acquire a high level of self esteem and moral values. We believe that high self esteem helps to create success.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk



Your involvement in this process is crucial and we will provide frequent opportunities to keep you informed of the ways we work with your child and the progress made.

We are a church school and are linked closely to both the Methodist and Church of England churches in the area. Representatives from both churches are regular visitors to the school and deliver assemblies.

In March 2019 we underwent a SIAMS Church inspection and were awarded **GOOD** for the distinctiveness and effectiveness our school. In January 2019 we underwent an OFSTED inspection under the revised framework and were judged a **GOOD** school. The inspectors praised many aspects of school life.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk



Staffing

Senior Leadership Team			
Head Teacher		Mr C. Wheatley	
Deputy Head Teacher		Mrs V. Carr	
SENCo		Mrs C. Sears	
Early Years/KS1 Lead		Miss C. Partington	
KS2 Lead		Miss R. Valentine	
Teaching Staff			
Peter Rabbit Class (Reception)		Miss C. Partington	
Gruffalo Class (Year 1)		Mrs V. Carr	
Stick Man Class (Year 2)		Mrs E. Hayes & Mrs C. Waddington	
Year 3		Mr P. Darby	
Year 4		Mrs G. Burton	
Year 5		Mrs Brierley	
Year 6		Miss R. Valentine	
Teaching Assistants			
Mrs A. Core	Mrs J. Hegg	Mrs L. Lee (TA4)	Mrs J. Reeve (TA4)
Miss D. Eite	Miss L. Holden	Miss B. McGuinness	Mrs L. Sisson
Mrs J. Fox	Mrs A. Jardine	Mrs L. Nicholson	Miss S. Hayes
Mrs D. Aldred	Mrs P. French		
Office and Site			
Business Manager		Miss S. Jackson	
Office Co-Ordinator		Mrs D. Page	
Business Co-Ordinator		Mrs M. Kay	
Site Manager		Mr B. Hodgkiss	
School Cleaner		Mrs S. Harrison	
Kitchen and Welfare Staff			
Mrs S. Appleton (Kitchen Manager)	Mrs P. Booth	Mrs E. Marshall	
Mrs O. Hall	Mrs M. Brandwood	Mrs J. McVey	
Mrs S. Harrison	Mrs J. Holden	Mrs J. Price	
Mrs M Eckersall	Mrs A. Jardine	Mrs S. Syddall	
	Mrs J. Fox		

Headteacher: Mr. Craig Wheatley

Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

Facilities and extra-curricular activities

The school has excellent facilities. It is set in extensive landscaped grounds in the centre of the areas of Turton and Edgworth, an attractive and rural setting. There are two playgrounds and



a football field in addition to well kept grass areas. We have a reflective garden area and a series of vegetable plots which are tended to by children and our gardening club volunteers. Our 'crops' are used regularly by our fantastic kitchen staff in the school meals. In addition to all this space, our amazing PTFA have funded an adventure playground, a lovely wildlife garden which is used as a study area and a chicken coop!

Inside the buildings are ten classrooms with shared resource areas. Cloakroom facilities are good and, in most cases, are adjacent to the child's class.

In 2012 our nursery building was completed. Sharing our fantastic facilities with Scallywags has proved very successful and we know that this partnership continues to grow and develop.

Award winning school meals are cooked daily on the premises by our very dedicated kitchen staff.

The staff organise a number of clubs for children to join on a voluntary basis. At the time of writing we have the following:

1. Various sporting clubs and teams including football, netball, swimming, gym, and hockey cross country and rounders.
2. Other clubs include chess, cookery, art, science, gardening, crafts, computing and library.

In addition to our in school facilities we also have a very strong and positive relationship with 'School's Out' and 'AJs', private providers of out of school care. Details about this can be obtained from the school office.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

The School Curriculum

Children in Reception follow The Early Years Foundation Stage Curriculum. In Key Stage 1 and 2, children are taught the subjects of the National Curriculum:

Core Subjects	English Mathematics Science	Foundation subjects <i>We teach a skilled based curriculum under the umbrella of topics</i>	<i>Skills taught:</i> Design and Technology History Music Geography Art and design P.E. Languages (Key Stage 2) Computing
----------------------	-----------------------------------	---	---

Infants

Foundation stage (Reception) and Key Stage 1 (Year 1 and Year 2)

Children entering the school at 4/5 years old are placed in the Reception Class where they will spend a full academic year. Year 1 and Year 2 start to prepare children for a more formal approach to education - but still with lots of fun!

Within these classes the children are encouraged to work at an appropriate pace as their abilities and needs allow.



A high priority is given to language development and reading, and the teaching of Mathematics and Science. Children are taught to read as early as possible and are given reading to do at home from a very early age. Teaching may be undertaken in a class environment, in a smaller group or individually, depending on the task involved. Emphasis is placed in offering both understanding and achievement of the highest personal standards.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk



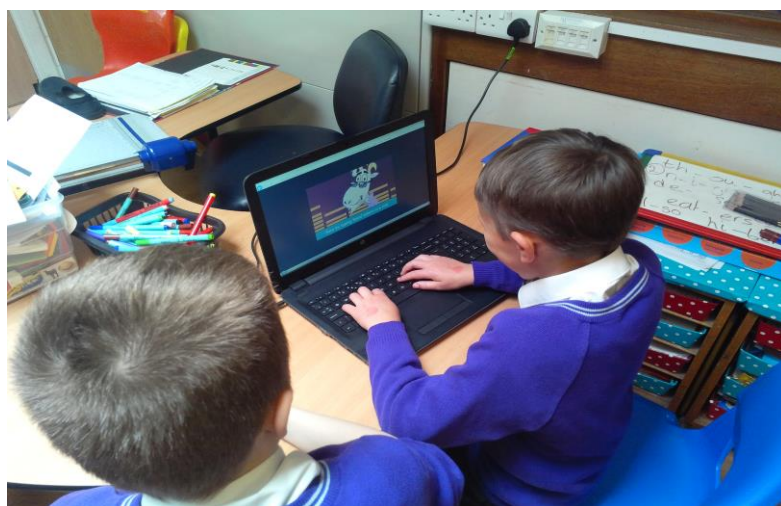
The National Curriculum is only part of the whole curriculum of a school. We recognise the importance of personal, social and moral development and the needs of individual children, all of which call for careful curriculum continuity, progression and 'matching'. Such areas as R.E., Safety Education, Citizenship and Health Education also form part of our curriculum. All areas of the School Curriculum are closely monitored and are under continuous review.



Juniors

Key Stage 2 (Years 3 - 6)

The Key Stage 2 curriculum is a continuation of the Key Stage 1 work. Modern Foreign Languages are introduced in Key Stage 2. As a child enters the Key Stage 2 department, the records of the child's work and the class coverage pass on with the child to the Key Stage 2 Teacher. Records are kept of each child's attainments in all subjects.



Each class is grouped horizontally according to age, although, depending on the numbers in each group, there may be more than one class in each age group. School reserves the right to adapt how classes are grouped, according to cohort numbers, but will inform parents of any intended changes.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk



Religious Education

The teaching of this is based on the Agreed Syllabus and parents wishing to exercise their right to withdraw their children from R.E. and worship should notify the Headteacher in writing.

Arrangements for children with special needs

Many children will encounter difficulties and/or require special provision at some stage in their school career. This may be given -

- 1 Within the class
- 2 Within a support group which has intensive instruction in a small group situation.
- 3 Utilising support agencies as the LEA provides.



Parental involvement is essential and parents will be consulted and informed if any of these methods are needed to help their child learn and achieve. Please try to understand that we do this for the benefit of your children.

Children with particular aptitude are also given extension work. This helps to broaden their basic education, and build the firmest foundations, rather than just take it forwards.

Sex and Relationships Education

Our Sex and Relationships Education (SRE) programme has recently been updated with the extensive support of parents, staff, governors, children and the Healthy Schools Team from the LEA. We call the programme '**Changing Me**'. We place an emphasis on the importance of relationships and sources of help and advice. Parents will be invited to view the materials used before the programme of study commences and there is the opportunity to 'opt out' if you still don't feel that you want your child to participate after viewing the materials.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

Attendance

Good attendance at school is vital for children to ensure they don't miss out on important information and have the best chance to achieve their full potential.

Absence

Because we are required to keep comprehensive records of all absences it is very important that if your child is absent you inform school stating the reason. It is important that we are notified of any absence before 9.30 am.

Term-time holiday

Amendments to the 2006 regulations make clear that headteachers may **not** grant any leave of absence during term time unless there are exceptional circumstances. Headteachers should determine the number of school days a child can be away from school if the leave is granted. Requests for leave of absence for children for exceptional circumstances should be sent to school as far in advance of the event as possible on the Leave of Absence Forms available from the Office. The Headteacher will then determine whether the circumstances are exceptional.

Please see the Attendance Policy on the school's website for more details.

School times

8.55 am	9.05 am	Registration
9.05 am	10.35 am	Teaching time
10.35 am	10.55 am	Break
10.55 am	12 noon	Teaching time
12 noon	1.00 pm	Lunchtime
1.00 pm	2.00 pm	Teaching time
2.00 pm	2.10 pm	Break
2:10pm	3:10pm	Teaching Time
3:10pm	3:30pm	Worship Assembly

It is very important that your child is on time for school - all children should be at the appropriate entry point by **8.55 am**.

Please do not send your child to school before 8.45 am in the morning. There is supervision of children from 8.45 am but they must be in the Junior playground within sight of the teacher on duty.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk



School Holiday Calendar 2019 – 2020

September 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2019						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2019						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2019						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2020						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

March 2020						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				


April 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

May 2020						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 2020						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

July 2020						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2020						
Su	M	Tu	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

 School Closed/ Holidays

 Teacher in-Service Day (no school for children)

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

Pupil Welfare

Child protection

Because we are a caring community, parents should be aware that where it appears that a child may be suffering from neglect, physical, emotional or sexual abuse, or lives in a situation where abuse is happening to others, the school is required, as part of local child protection procedures, to report their concerns to the local Social Services Department. Please be aware that in these circumstances our responsibility is for the wellbeing of the child, not the image of the parent / family. We will however always try to support families wherever we can.

Visitors

In keeping with Local Education Guidelines every door is fitted with a lock which cannot be opened from the outside. The locks are at child height and all children will be shown how to operate them in case of emergency. Whilst the children are in school the doors will be locked and entrance to the school will only be through the main entrance near the office. Therefore any visitors, latecomers, classroom helpers etc. will have to use just this one entrance. As a matter of courtesy and security they must also report to the office and sign in their reason for being on the premises. The new security doors at the front entrance to the school prevents entry into the main school area.

Emergency closure

In the event of the school having to be closed due to heating or water failure, snow or any other emergency situation, a text will be sent to parents and a 'school closure' notice will appear on the website.

If a closure is necessary during the day, all parents will be contacted initially by text, so the children may be collected from school. Staff will endeavour to contact parents by phone if there is doubt as to whether they have received the message.

Please note: It is imperative that we have updated phone numbers.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

Behaviour Expectations

At Turton and Edgworth Church of England Methodist Primary School we believe that children learn best and are happier in a calm orderly environment. We expect the highest standards of behaviour and manners from our children. We believe in and encourage mutual respect between children, parents and staff. Our behaviour policy is written in the belief that rewarding good behaviour choices and having fair and consistent sanctions for poor behaviour choices is the most positive way to encourage and maintain these high standards. Our behaviour policy also supports the Spiritual, Moral, Social and Cultural (SMSC) aspect of the national curriculum.

Our aims to support the SMSC curriculum:

- To support children in being able to understand and have respect for other people's beliefs, feelings and values. To help them to be considerate and courteous, relating well to each other and to adults and to be aware that they have responsibilities to society as well as rights within it.
- To help children to recognise right from wrong and apply this in this in their everyday life so that they are able to recognise and respect laws and legal boundaries.
- To support children in their ability to reflect on their own experiences through understanding the consequences of their own behaviour choices and actions, and the impact that these behaviour choices can have on others.
- To encourage the development of self-discipline and self-esteem amongst pupils to equip them for their continuing education and for their future role in society.
- To foster a positive atmosphere based on a sense of community and shared values where there is pride in and commitment to the school and awareness amongst the children that they are representatives of the school in the wider community around it.



Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

To achieve these aims we adopt the following guiding principle:

To promote a whole school approach to behaviour which is clearly understood by all connected with the school, staff, pupils, parents and governors, so that the children understand what is expected of them and behave accordingly.

Our **Christian values** of **forgiveness, thankfulness, respect** and **love** will underpin ALL ASPECTS of this policy.

Homework

We have a comprehensive and clear homework structure at Turton and Edgworth and our policy is on the website.

Administering Medicines

Only essential medicine which has been prescribed by a doctor should be sent into the school office and it must be left with the child's name, name of drug, and clear written instruction with written consent (and a spoon if necessary). Parents will be asked to sign a form allowing medicine to be administered by school staff. Medicines should be in the labelled bottled supplied by the doctor, stating the correct dose and frequency. It is important that you inform the class teacher as well as Office staff that medicine is required in school.

It is the school policy to store medicine securely locked in the school office. If medicines need to be kept cool we can place them in a lockable medicine fridge. Medical advice also suggests that most 'three times per day' applications can be given before school, after school and before bed, so would not need to be given in school.

No medicine, except inhalers by agreement, must be kept in trays, pockets, bags, etc.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

Admissions

Children are usually admitted to the school in the Autumn term of the school year in which they become five years old.

In Foundation Stage and KS1 the maximum ratio of children to teachers is 30 : 1. However, numbers may differ due to appeals.

Admission to Turton & Edgworth School in Foundation Stage is the responsibility of the Education Authority. If we are not able to accommodate all the children whose parents have expressed a preference for this school then the Authority's priorities for admission are:

1. Children with Special Educational needs for whom the preferred school is named in the statement.
2. Children in public care (looked after children).
3. Children who have a brother or sister already attending the school.
4. Children for whom the Authority accept there are strong medical, social or welfare reasons for admission.

The remaining places will be allocated with reference to the distances between home and the preferred school. Parents have the right to appeal to the Local Authority should their application be unsuccessful.

Putting a child's name on the school admission list when the child is very young does not guarantee a place in the school although it does help with our forward planning. Parents interested in a place for their child are welcome to contact school for an appointment to visit. Children leave at age 11 to go to High Schools in the area, traditionally the majority have gone on to Turton High School.

Pre admission visits

During the Summer term preceding the academic year in which children start school our reception teacher or teaching assistant visits local playgroups and nurseries to meet children.

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

Uniform

Infant Boys	Dark grey trousers or shorts White polo shirt or white polo shirt with logo Purple 'V' neck jumper with school name and logo
Infant Girls	Dark grey skirt or pinafore White polo shirt or white polo shirt with logo Purple 'V' neck jumper with logo or cardigan with logo Lilac gingham dress for summer
Junior Boys	Dark grey trousers or shorts White shirt Purple 'V' neck jumper with school name and logo Purple / silver tie
Junior Girls	Dark grey skirt or pinafore White shirt Purple 'V' neck jumper with logo or cardigan with logo Purple / silver tie Optional lilac gingham dress for summer



Black 'school' shoes, not boots please. Socks must be grey or white.

Purple jumpers, cardigans, tie and polo shirts with school name and logo are available from Whittaker's School wear in Association with Parkers, 106 Deansgate, Bolton, Lancashire, BL1 1BD Tel: 01204 389485

PE uniform - we ask that all pupils are kitted out with:

Plain round neck white t-shirt

Black shorts

Black skirt / skort (optional for Y5 and Y6 girls)

Plimsolls that fit well are essential for indoor work and perfectly acceptable for outdoor PE

Headteacher: Mr. Craig Wheatley

Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk



School meals



We have a fully equipped self-managed kitchen on site and the wonderful food is freshly cooked each day. Children can choose either to have a school lunch (two options available) or bring in a packed lunch. **Due to current government legislation, all infant children will be entitled to a free school dinner.** Mrs Appleton has an excellent relationship with parents and is more than happy to discuss dietary requirements.

As we are a cashless school, dinner money (juniors only) can be paid online using Parent Pay, our on-line payment facility, as can school trips and music tuition. There is also the option to pay for dinner money half-termly in advance via ParentPay and most parents avail themselves of this convenience.

Packed lunches

These should be in a sturdy container with the child's name on. Only unbreakable flasks and plastic bottles should be brought into school.

A child can change from school lunches to packed lunches or vice versa only at the end of a half-term or term. This should be notified in writing/email to the school office beforehand.



Milk and Fruit

Milk is available to all infant children for a nominal fee. Arrangements for Reception milk can be found in the Induction Booklet. This is charged for on a termly basis in advance. It is up to parents and children whether they wish to take milk. Fruit is available free of charge every day for all infant children.

Headteacher: Mr. Craig Wheatley

Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk

Governing Board

The Governing Body of Turton and Edgworth C.E/Methodist Primary School is active and committed to promoting high standards of educational achievement at the school. It is the school's accountable body and as such:

- Provides strategic direction for the school
- Monitors and evaluates the work of the school by acting as a critical friend - supporting and challenging the headteacher
- Ensures accountability - overseeing the financial performance of the school and being accountable for its decisions

The Full Governing Body meets at least three times a year. In addition to this there are sub-committees (such as Finance and Personnel, Premises and Curriculum and Learning) and Link Governors with specific responsibilities.

In total Turton and Edgworth C.E/Methodist School has 16 Governors and 3 associate members:

<p><u>Foundation Governors (4)</u> Mrs Barbara Kenny (Church of England Diocese Representative) <i>Vacancy (Church of England)</i> Revd Ian Smart (Methodist Church) Revd Laura Hardy (Methodist Representative)</p>	<p><u>Local Authority Governors (1)</u> Mr James Waddington</p>
<p><u>Headteacher (1)</u> Mr Craig Wheatley (ex-officio)</p>	<p><u>Staff Governor (1)</u> Mrs Lucy Lee</p> <p><u>Associate Members (3)</u> Mrs Vicky Carr Miss Sarah Jackson Mr Brian Hodgkiss</p>
<p><u>Parents (5)</u> Mr Barrie Saxby Mr Andrew Chemney Mr Ed Stephens Mr Chris Richards Mrs Daniella Thompson</p>	<p><u>Co-opted Governor (4)</u> Mr Jeff Newman Mr Julian Clissold - Chair of Governors Mrs Jane Morris <i>Vacancy</i></p>

Headteacher: Mr. Craig Wheatley
Telephone: 01204 852932

E-mail address: office@turtonedgworth.blackburn.sch.uk

Website: www.turtonandedgworthprimary.co.uk